



## Executive Committee Meeting (Open/Closed)

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Monday, October 31, 2011

7:45 - 8:45 am

Aloha Center 155/165

Western Interstate  
Commission  
for Higher Education

[www.wiche.edu](http://www.wiche.edu)

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7:45 - 8:45 am  
Aloha Center 155/165

**Executive Committee Meeting (Open and Closed Sessions)**

Joe Garcia (CO), chair  
Bonnie Jean Beesley (UT), vice chair  
Tom Buchanan (WY), immediate past chair

Diane Barrans (AK)  
Leah Bornstein (AZ)  
Dianne Harrison (CA)  
D. Rico Munn (CO)  
Roy Ogawa (HI)  
Mike Rush (ID)  
Sheila Stearns (MT)  
Dave Nething (ND)  
Patricia Sullivan (NM)  
Carl Shaff (NV)  
Camille Preus (OR)  
Jim Hansen (SD)  
William Sederburg (UT)  
Don Bennett (WA)  
Position vacant (WY)

**Agenda (Open)**



Approval of the Executive Committee  
teleconference minutes of August 29, 2011 1-3

Discussion Item: November 2011 meeting schedule

Other business

**Agenda (Closed)**

Discussion Item: Informal review of the president's performance  
and travel during 2011 1-6

Other business

Other\*

\*Please note: Article III of Bylaws states:

Section 7. Executive Sessions

Executive sessions of the commission may be held at the discretion  
of the chairman or at the request of any three commissioners

present and voting. The president shall be present at all executive sessions. The chairman, with the approval of a majority of the commissioners present and voting, may invite other individuals to attend.

Section 8. Special Executive Sessions

Special executive sessions, limited to the members of the commission, shall be held only to consider the appointment, salary, or tenure of the president.

# ACTION ITEM

## Executive Committee Teleconference Minutes Monday, August 29, 2011

### Committee Members Present

Joe Garcia (CO), chair  
Bonnie Jean Beesley (UT), vice chair  
Tom Buchanan (WY), immediate past chair

Diane Barrans (AK)  
Leah Bornstein (AZ)  
Dianne Harrison (CA)  
D. Rico Munn (CO)  
Roy Ogawa (HI)  
Mike Rush (ID)  
Sheila Stearns (MT)  
Dave Nething (ND)  
Patricia Sullivan (NM)  
Jane Nichols for Carl Shaff (NV)  
Jim Hansen (SD)  
Don Bennett (WA)

### Committee Members Absent

Patricia Sullivan (NM)  
Camille Preus (OR)  
William Sederburg (UT)

### Other Commissioners Present

Dene Thomas (CO)  
Karla Leach (WY)

### Staff Present

David Longanecker, president  
Erin Barber, executive assistant to the president  
and to the commission  
Craig Milburn, chief financial officer  
Jere Mock, vice president, Programs and Services  
Brian Prescott, director of policy research, Policy  
Analysis and Research

Chair Joe Garcia called the meeting to order and asked Erin Barber to call roll. A quorum was confirmed.

## ACTION ITEM

### Approval of the Executive Committee Meeting Minutes of July 18, 2011

Chair Garcia asked for a motion to approve the Executive Committee teleconference minutes of July 18, 2011. Commissioner Nething moved TO APPROVE THE MINUTES OF THE JULY 18, 2011, EXECUTIVE COMMITTEE TELECONFERENCE. Commissioner Hansen seconded the motion. The minutes were approved unanimously.

## DISCUSSION ITEM

### Update on WICHE's Budget

Chair Garcia called on David Longanecker to go through the budget with the committee. Longanecker noted that the report given to the committee included the final budget numbers for FY 2011 with the exception of one change proposed by the auditors. He asked Craig Milburn to discuss the change. Milburn said the auditors would like to include the delinquent California Community Colleges' dues as an expense in FY 2011. He said that the delinquent dues would be kept as an accounts receivable for FY 2012 and an account would be created for bad debt. Commissioner Harrison clarified that the \$87,000 amount was for delinquent California Community Colleges' dues and not current California state dues. Longanecker said that was correct and noted that the only unpaid FY 2012 dues are New Mexico's and the share from the University of California system (which usually pays later in the fall). He and Jere Mock have a meeting scheduled with California Community Colleges Chancellor Jack Scott early in October to discuss the possibility of the community colleges participating in WUE. If the program is implemented, he proposed adding a \$1,000 surplus to the first 87 participants as a way to recapture the \$87,000 owed to WICHE.

Longanecker noted that WICHE ended FY 2011 with a surplus of \$299,688. A portion of the surplus was designated for several expenditures going into FY 2012 at the May 2011 commission meeting (as noted in the budget footnotes). There were no positive or negative surprises to note at this point in the FY 2012 budget. Grant revenue is looking strong, so it appears that the organization won't have any trouble reaching the indirect cost-reimbursement amount estimated for FY 2012. Commissioner Rush asked if, because of the proposed change to the FY 2011 budget by the

auditors, the \$299,688 surplus will actually be reduced by \$87,000 to account for the California Community Colleges' delinquent dues. Longanecker said he was correct. Chair Garcia asked how likely it would be that WICHE would receive the delinquent dues in FY 2012. Longanecker said it would depend on how the meeting with Chancellor Scott went in October and how quickly a program with the community colleges could be implemented.

### **ACTION ITEM**

#### **Washington's Opportunity Scholarship Program**

Longanecker told the committee that WICHE has an opportunity to work with the National Center for Higher Education Management Systems (NCHEMS) on a project in Washington State, guided and funded by Microsoft, to implement a new opportunity scholarship. The scholarship will be a blending of private and public funding to offset costs for middle-income students going into STEM (science, technology, engineering, and math) fields. Washington currently has one of the most robust need-based aid programs in the country, but this new scholarship program will target students above the eligibility requirement for need-based aid.

WICHE would receive \$35,000 out of the contract with NCHEMS. Brian Prescott added that the scholarship program is targeting students pursuing baccalaureate degrees. Students at two-year institutions would be eligible as long as they plan to pursue a four-year degree in a STEM field. Longanecker asked Commissioner Bennett to add any additional insight. Commissioner Bennett said that the program has a novel structure, with both public and private involvement. The program design, application, and rewards will fall under the Opportunity Scholarship Board (which has yet to be created). Longanecker added that part of WICHE's work with NCHEMS will be to determine whether or not the program is successful. Chair Garcia noted that other states are looking into similar initiatives, since state funding is declining; it will be interesting to see how the program in Washington develops.

Commissioner Rush asked if all of the staff time designated to the project will be covered by the contract. Longanecker and Prescott affirmed that all staff time would be reimbursed. Commissioner Barrans asked if an update would be presented at an upcoming commission meeting. Longanecker said that they would likely present something about the project at the May 2012 meeting. They project a four- to five-month timeline, which would have the project wrapping up in February or March 2012. Longanecker said that staff would be eager to share what they learn and the expertise gained.

Commissioner Rush moved TO SEEK FUNDING FROM THE OPPORTUNITY SCHOLARSHIP BOARD TO SUPPORT WICHE'S ENGAGEMENT IN THIS EFFORT. Commissioner Barrans seconded the motion. The motion was approved unanimously.

### **DISCUSSION ITEM**

#### **Preliminary Agenda for the November Commission Meeting**

Chair Garcia asked Longanecker to walk the committee through the preliminary agenda for the November meeting. Longanecker went through the agenda and noted confirmed speakers and plans for the plenary sessions. President Greenwood has recently confirmed her participation as one of the luncheon presenters. He also noted that the "What's Up at WICHE?" session will now include an update on the WCET PAR Framework project and the Multistate Data Exchange program. Longanecker told the committee that he would be drafting a memo to the commission outlining the rationale behind holding the meeting in Hawai'i and the cost-savings measures that staff is taking to make the meeting affordable. The committee briefly discussed logistics around transportation and check-out on the final day of the meeting. Chair Garcia asked how participation for the meeting was looking at this point. Erin Barber responded that participation seemed on-track for about the same amount of participation as other past meetings.

### **DISCUSSION ITEM**

#### **2011 Nominating Committee**

Chair Garcia announced that members of the 2011 Nominating Committee will include Tom Buchanan (WY), serving as chair of the committee, Rico Munn (CO), and Christopher Cabaldon (CA). He thanked the Nominating Committee for their willingness to serve and help put the leadership slate together for 2012.

**Other Business**

Chair Garcia called for other business. Commissioner Rush mentioned that they were working on a new commissioner appointment from Idaho to replace Robert Kustra. They hope to have a legislator appointed in time to attend the fall meeting in Hawaii. Commissioner Stearns mentioned that they hoped to receive Clayton Christian's reappointment before the fall meeting as well.

Carl Shaff moved TO ADJOURN THE AUGUST 29 EXECUTIVE COMMITTEE TELECONFERENCE. Commissioner Rush seconded the motion. The motion was approved unanimously.

# DISCUSSION ITEM

## President's Travel – Calendar Year 2011

### January

- 11 Brookings Institute Economic Forum..... Washington, D.C.
- 12 WICHE Multistate Data Exchange meeting.....Seattle, WA
- 13 Alaska Commission on Postsecondary Education Board meeting ..... Anchorage, AK
- 14 Meetings at the Bill & Melinda Gates Foundation.....Seattle, WA
- 18 – 20 Brookings State Grant Project meeting..... Washington, D.C.
- 22 – 26 National Student Clearinghouse Board meeting ..... San Diego, CA
- 27 *Change* magazine editorial board meeting ..... San Francisco, CA
- 28 Meeting with Victoria Hassid (Governor Jerry Brown's office) ..... Sacramento, CA

### February

- 1 Oregon House Subcommittee on Higher Education hearing.....Salem, OR
- 2 – 3 National Student Clearinghouse Data Access Advisory Committee meeting  
and National Advisory Committee on Institutional Quality and Integrity hearing..... Washington, D.C.
- 9 Meetings with José Garcia and Patricia Sullivan..... Santa Fe, NM

### March

- 3 – 6 Complete College America Spring Academy.....Miami Beach, FL
- 8 Meeting with Martha Kanter ..... Washington, D.C.
- 14 – 15 Pacific Northwest Gigapop Board meeting.....Seattle, WA
- 21 – 22 Adult College Completion Network meeting ..... Indianapolis, IN
- 24 California Community Colleges Chief Instructional Officers meeting ..... Monterey, CA
- 25 – 26 Meeting with Karla Phillips and Flinn-Brown Civic Leadership Academy ..... Phoenix, AZ

### April

- 13 – 15 Western Academic Leadership Forum annual meeting .....Fort Collins, CO
- 21 Oregon Governance and Policy Committee meeting..... Portland, OR
- 25 Meetings with Jane Nichols and Nevada System of Higher Education staff ..... Reno, NV
- 28 – 29 Lumina Foundation web portal meeting ..... Indianapolis, IN

### May

- 1 Governors Education Symposium .....Raleigh, NC
- 3 – 4 Education Commission of the States Rural Summit ..... Washington, D.C.
- 9 – 10 Defining Alignment and Achieving College Readiness meeting .....Chapel Hill, NC
- 14 – 17 WICHE Commission meeting ..... San Francisco, CA
- 18 – 20 National Student Clearinghouse Board meeting ..... Washington, D.C.
- 27 Daring Ideas meeting ..... Sacramento, CA
- 29 – 30 Consortium for North American Higher Education (CONAHEC) Board meeting..... Vancouver, BC

### June

- 1 – 2 Center for Urban Education meeting ..... Los Angeles, CA
- 6 – 8 Aspen Institute..... Aspen, CO
- 16 Complete College America Advisory Committee meeting ..... Washington, D.C.
- 17 New Mexico Legislative Finance Committee meeting..... Santa Fe, NM

**July**

- 27 Meetings at the National Student Clearinghouse ..... Washington, D.C.
- 28 Gates Foundation state authorization meeting..... Washington, D.C.

**August**

- 2 – 3 New Mexico Higher Education orientation..... Santa Fe, NM
- 4 – 5 National Center for Postsecondary Research Advisory Committee meeting..... Oakland, CA
- 9 Latino College Completion meeting ..... San Francisco, CA
- 10 SHEEO Higher Education Policy Conference ..... San Francisco, CA

**September**

- 8 American Council on Education (ACE) Task Force on Institutional Accreditation ..... Washington, D.C.
- 9 Nevada System of Higher Education Board of Regents meeting..... Las Vegas, NV
- 13 – 14 Legislative Advisory Committee annual meeting.....Seattle, WA
- 16 Center for Urban Education meeting with Nevada State Higher Education ..... Las Vegas, NV
- 20 North Dakota Non-traditional No More meeting..... Bismarck, ND
- 26 – 28 National Student Clearinghouse Board meeting .....Herndon, VA
- 29 Louisiana Board of Regents meeting ..... Baton Rouge, LA

**October**

- 6 Future of State Universities meeting..... Dallas, TX
- 7 Meeting with Chancellor Jack Scott ..... Sacramento, CA
- 10 Pacific Northwest Gigapop Board meeting.....Seattle, WA
- 12 – 14 CONAHEC Board meeting..... Puebla, Mexico
- 17 – 18 Lumina/Council for Adult and Experiential Learning (CAEL) Adult Learning meeting..... Indianapolis, IN
- 27 – 28 College Board National Forum ..... New York City, NY
- 31 WICHE Commission meeting ..... Laie, HI

**November**

- 1 WICHE Commission meeting ..... Laie, HI
- 11 New Mexico Association of Student Affairs Professionals Symposium .....Albuquerque, NM

**December**

- 1 – 2 Reform and Innovation in the New Ecology of U.S. Higher Education meeting .....Stanford, CA

